Home Equity Line of Credit Checklist



To expedite processing on your loan request, please submit the following:
A completed loan application
Two current paystubs from each applicant
If self-employed, two years completed and signed tax returns with all schedules and six months of the most recent bank statements including current month to date activity.
A copy of declaration page from your insurance policy on subject property. Verification that HBCU has been added to your insurance policy as a loss payee will be required prior to the funding of this loan.
A current statement from your first mortgage
If applicable, a current statement from your second mortgage
If property is held in a trust, notarized trust documents.
If property is a condominium or townhome:
Signed Amendment to Loan Agreement Secured by a Condo
Copy of the Condo Association's Master Policy Certificate of Insurance
If you have questions, call us at (714) 536-6517.

HuntingtonBeachCU.org



Home Equity Application

Check below to indicate the type of credit for which you are applying. Married Applicants may apply for a separate account.								
Individual Credit: You must complete the Applicant section about yourself and the Other section about your spouse if 1. you live in or the property pledged as collateral is located in a community property state (AK, AZ, CA, ID, LA, NM, NV, TX, WA, WI) 2. your spouse will use the account, or								
3. you are relying on your spouse's income as a basis for repayment. If you are relying on income from alimony, child support, or separate maintenance, complete the Other section to the extent possible about the person on whose payments you are relying.								
Joint Credit: Each Applicant must individually complete appropriate section below. If Co-Applicant is spouse of the Applicant, mark the Co-Applicant box.								
If this is an application for joint credit, Applicant and Co-Applicant each agree and acknowledge the intent to apply for joint credit (sign below):								
Applicant's Signature Date	Co-Applicant's Signature Date							
X (Seal)	X (Seal)							
Amount Requested \$ Purpose:								
PAYMENT PROTECTION Are you interested in having your loan protected?								
	. The protection is voluntary and does not affect your loan approval. In order fo							
your loan to be covered, you will need to sign a separate application that explain								
APPLICANT INFORMATION	OTHER CO-APPLICANT SPOUSE							
NAME (Last - First - Initial)	NAME (Last - First - Initial)							
DRIVER'S LICENSE NUMBER/STATE BIRTH DATE	DRIVER'S LICENSE NUMBER/STATE BIRTH DATE							
ACCOUNT NUMBER SOCIAL SECURITY/TAX IDENTIFICATION NUMBER	ACCOUNT NUMBER SOCIAL SECURITY/TAX IDENTIFICATION NUMBER							
HOME PHONE CELL PHONE BUSINESS PHONE/EXT.	HOME PHONE CELL PHONE BUSINESS PHONE/EXT.							
EMAIL ADDRESS	EMAIL ADDRESS							
PRESENT ADDRESS (Street - City - State - Zip) OWN RENT LENGTH AT RESIDENCE	PRESENT ADDRESS (Street - City - State - Zip) OWN RENT LENGTH AT RESIDENCE							
PREVIOUS ADDRESS (Street - City - State - Zip) OWN RENT LENGTH AT RESIDENCE	PREVIOUS ADDRESS (Street - City - State - Zip) OWN RENT LENGTH AT RESIDENCE							
COMPLETE FOR JOINT CREDIT, SECURED CREDIT OR IF YOU LIVE IN A COMMUNITY PROPERTY STATE:	COMPLETE FOR JOINT CREDIT, SECURED CREDIT OR IF YOU LIVE IN A COMMUNITY PROPERTY STATE:							
MARRIED SEPARATED UNMARRIED (Single - Divorced - Widowed) LIST AGES OF DEPENDENTS NOT LISTED BY OTHER APPLICANT	MARRIED SEPARATED UNMARRIED (Single - Divorced - Widowed) LIST AGES OF DEPENDENTS NOT LISTED BY OTHER APPLICANT							
(Exclude Self)	(Exclude Self)							
EMPLOYMENT INFORMATION NAME AND ADDRESS OF EMPLOYER	NAME AND ADDRESS OF EMPLOYER							
YOUR TITLE/GRADE SUPERVISOR'S NAME	YOUR TITLE/GRADE SUPERVISOR'S NAME							
START DATE HOURS AT WORK IF SELF EMPLOYED, TYPE OF BUSINESS	START DATE HOURS AT WORK IF SELF EMPLOYED, TYPE OF BUSINESS							
IF EMPLOYED IN CURRENT POSITION LESS THAN TWO YEARS, COMPLETE PREVIOUS EMPLOYER NAME AND ADDRESS	IF EMPLOYED IN CURRENT POSITION LESS THAN TWO YEARS, COMPLETE PREVIOUS EMPLOYER NAME AND ADDRESS							
STARTING DATE ENDING DATE	STARTING DATE ENDING DATE							
MILITARY: IS DUTY STATION TRANSFER EXPECTED DURING NEXT YEAR YES NO	MILITARY: IS DUTY STATION TRANSFER EXPECTED DURING NEXT YEAR YES N							
WHERE SEPARATION DATE	WHERE SEPARATION DATE							
INCOME INFORMATION								
NOTICE: Alimony, child support, or separate maintenance income need not be revealed if you do not choose to have it considered.	NOTICE: Alimony, child support, or separate maintenance income need not be revealed if you do no choose to have it considered.							
EMPLOYMENT INCOME \$ PER	EMPLOYMENT INCOME \$ PER NET GROSS							
OTHER INCOME \$ PER SOURCE	OTHER INCOME \$ PER SOURCE							

REFERENCES (Please	include Street, City, State and Zip Code)												
NAME AND ADDRESS OF NEAREST	RELATIVE NOT LIVING WITH YOU	NAME AND ADDRE	ESS OF	NEAREST RELATI	VE NOT	LIVING	WITH	YOU					
RELATIONSHIP	HOME PHONE	RELATIONSHIP			Н	IOME P	PHONE						
PROPERTY (Please inc	clude Principal Dwelling, Second Home, Vacation	, Investment,	etc.)										
PROPERTY TYPE	LIST PROPERTIES THAT YOU OWN AND ADDRESS OF I	PROPERTY		MARKET VALUE				LATERA LOAN	AL APPLICANT	OTHER			
			\$		+-	YES		7 NO	+	T			
			\$		╁∺	YES] NO	+	+			
			-		부		+=		+				
			\$			YES		NO					
WHAT IS THE PROPERTY THAT WII			IS AN	IYONE OTHER T ERTY?	HAN Y	OUR S	SPOUS	E A P	ART OWNER	OF THIS			
List every lien associated with this pr a debt.	operty below. A lien is a legal claim filed against property as securit	ty for payment of		res No									
				S PROPERTY THE		ANT'S	ADDRE	ESS LIS	TED IN THE "AF	PPLICANT			
FIRST MORTGAGE HELD BY				MATION" SECTION	!?								
	PRESENT BALANCE \$		ШΥ	ES NO									
OTHER LIENS (Liens include mortgag	es, deeds of trust, land contracts, judgments and past due taxes):												
	PRESENT BALANCE \$												
ASSETS (Please include	e Auto, Boat, Stocks, Bonds, Cash, etc.)												
ASSET DESCRIPTION	LIST LOCATION OF ASSET OR FINANCIAL INSTITU	JTION		RKET VALUE/ SENT BALANCE			COLLA	ATERAL	APPLICANT	OTHER			
				SENT BALANCE					APPLICANT				
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			\$		<u> </u>	YES	Ш	NO		Ш			
DEBTS (Please include	Auto Loans, Credit Cards, Second Mortgages, Ho	ome Associati	ion Du	ues, etc.)			DEBTS (Please include Auto Loans, Credit Cards, Second Mortgages, Home Association Dues, etc.)						
DEBT	CREDITOR NAME OTHER THAN THIS CREDIT UNION (Attach additional sheet(s) if necessary)	INTEREST R	ATE	PRESENT BALAN	ICE M	IONTHI	LY PAY	MENT	OWNED				
	CREDITOR NAME OTHER THAN THIS CREDIT UNION (Attach additional sheet(s) if necessary)	INTEREST RA	ATE	PRESENT BALAN	ICE M	IONTHI	LY PAY	MENT	OWNED APPLICANT	BY OTHER			
RENT		INTEREST RA				IONTHI	LY PAY	MENT -					
RENT FIRST MORTGAGE		INTEREST R	ATE %	PRESENT BALAN	ICE M	IONTHI	LY PAY	MENT -					
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STATE LAW NOTICES

Notice to Ohio Residents: The Ohio laws against discrimination require that all creditors make credit equally available to all credit worthy customers, and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with this law.

Notice to Nebraska Residents: A credit agreement must be in writing to be enforceable under Nebraska law. To protect you and us from any misunderstandings or disappointments, any contract, promise, undertaking, or offer to forebear repayment of money or to make any other financial accommodation in connection with this loan of money or grant or extension of credit, or any amendment of, cancellation of, waiver of, or substitution for any or all of the terms or provisions of any instrument or document executed in connection with this loan of money or grant or extension of credit, must be in writing to be effective.

Notice to Wisconsin Residents: (1) No provision of any marital property agreement, unilateral statement under Section 766.59, or court decree under Section 766.70 will adversely affect the rights of the Credit Union unless the Credit Union is furnished a copy of the agreement, statement or decree, or has actual knowledge of its terms, before the credit is granted or the account is opened. (2) Please sign if you are not applying for this account or loan with your spouse. The credit being applied for, if granted, will be incurred in the interest of the marriage or family of the undersigned.

		J	•	0	
Signature For Wisconsin Residents Only	Date				
X	(Seal)				
SIGNATURES					
By signing or otherwise authenticating below: You promise that everything you have stated in this application is your debts and obligations. You authorize the Credit Union to ol					

You promise that everything you have stated in this application is correct to the best of your knowledge and that the above information is a complete listing of all your debts and obligations. You authorize the Credit Union to obtain credit reports in connection with this application for credit and for any update, increase, renewal, extension, or collection of the credit received and for other accounts, products, or services we may offer you or for which you may qualify. If you request, the credit union will tell you the name and address of any credit bureau from which it received a credit report on you. You understand that it is a crime to willfully and deliberately provide incomplete or incorrect information in this application. If there are any important changes, you will notify us in writing immediately. You also agree to notify us of any change in your name, address or employment within a reasonable time thereafter.

immediately. You also	agree to notify us of any change in	your name, address o	or employment within a reasonable time thereafter.	
Applicant's Signature		Date	Other Signature	Date
X		(Seal)	x	(Seal)
LOAN ORIGINATOR	ORGANIZATION		NMLSR ID NUMBER	
LOAN ORIGINATOR			NMLSR ID NUMBER	
CREDIT UNION	USE ONLY			
DATE:	APPROVED	APPROVED LIMIT:	DEBT RATIO/SCORE	
	DECLINED (Adverse Action Notice Ser	nt)	BEFORE AFTER	
LOAN OFFICER/CREDIT COMMITTEE COMMENTS:				
SIGNATURES: LO	AN OFFICER CREDIT COMMITTEE	<u> </u>		
Signature		Date	Signature	Date
$\ _{\mathbf{X}}$		(1002)	×	(Cool)